



Please follow the below procedures to reserve and rent the clubhouse:

- 1) To determine availability of the clubhouse, contact the current person in charge: Deb Silverthorn (phone 203-524-4993 or email [debrasilverthorn1@gmail.com](mailto:debrasilverthorn1@gmail.com))
- 2) Once availability is confirmed, please print and complete the contract on the following page and submit it to above person along with two checks: one in the amount of \$225 (covering the rental fee of \$150 for up to six hours and cleaning fee of \$75) and one in the amount of \$200 (covering the security deposit), both payable to Silo Hill. Additional hours may be reserved for \$50 per hour; please add this to the rental fee check.
- 3) Once your rental contract and checks are received, you will be provided keys prior to your rental date.
- 4) Following your use of the clubhouse, it will be inspected for damages. If everything is in order and keys have been returned, your \$200 deposit check will be returned to you.

**IMPORTANT:** The door will lock behind you; be careful not to leave the keys in the clubhouse with no one in there to open the door for you.



\*\*\*RENTAL CONTRACT FOR SILO HILL CONDOMINIUM INC. CLUBHOUSE\*\*\*

I hereby agree to abide by the following rules and regulations established for the Silo Hill Condominium Inc. Clubhouse.

Date of Rental: \_\_\_\_\_ Time Range of Rental: \_\_\_\_\_

Type of Party: \_\_\_\_\_

- 1) The Clubhouse will be used for PRIVATE PURPOSES ONLY. No admission may be charged, nor any profit made.
- 2) An ADULT RESIDENT from the unit renting the clubhouse and signing this contract MUST BE IN ATTENDANCE THROUGHOUT the rental period. There must be one adult over age 21 for each 8 children/teenagers.
- 3) All decorations, personal supplies and food must be removed.
- 4) All GARBAGE must be bagged and removed.
- 5) FIREPLACE: all items used must be replaced; i.e. logs, newspaper, twigs, etc. and fires must be extinguished
- 6) Your guests must be informed NOT TO PARK in residents' parking spaces; park only in VISITOR spots.
- 7) The rental is LIMITED TO 40 PERSONS.
- 8) A night RENTAL MUST END by 12:00 midnight; teenagers by 11:00 p.m.
- 9) The rental is for the CLUBHOUSE ONLY (Pool is excluded and area not to be entered during rental period).
- 10) ALCOHOL NOT TO BE SERVED TO ANYONE UNDER THE AGE OF 21.
- 11) TWO CHECKS payable to "Silo Hill" must accompany this form and be submitted to the current person in charge of rentals. \$225.00 COVERS THE RENTAL FOR UP TO SIX HOURS and CLEANING FEE and \$200 IS A DEPOSIT. The deposit will be returned if there is no damage and the clubhouse is left clean. If damage exceeds \$200.00, the person signing this contract will pay the cost of repairs or replacements.
- 12) At the discretion of the Board, any portion of the contract that is not abided by may result in the suspension of pool and clubhouse privileges, and may also result in additional fines

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Unit: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_